



July 21, 2020

Dear FCTC Student,

Congratulations on receiving a scholarship that will assist you with your expenses while at **First Coast Technical College**! The **FCTC Education Foundation** will work with you to assure your funds are applied appropriately based on the scholarship criteria.

The Business Office will note the scholarship in your student account. It is still imperative that you contact the **Education Foundation** to let me know you are a scholarship recipient so we can lookout for your funds and make payments to **FCTC** on your behalf.

Some scholarships require verification of enrollment before they send funds. I will help you with that step when you contact me. Additionally, if the **Education Foundation** does not receive your scholarship check, you are still responsible for incurred charges.

Please may contact me at my office in Building A or by calling (904) 547-3386 or emailing Arleen.dennison@stjohns.k12.fl.us.

I look forward to meeting you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Arleen Dennison', with a long horizontal flourish extending to the right.

Arleen Dennison
College Advancement Coordinator

(904) 547-3386 • 2980 Collins Avenue St. Augustine, Florida 32084 • **FCTC.edu**

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